

## Committee Roster and Responsibilities 2009-10

### **HUMAN RESOURCES Committee Roster**

Name/Office	Term	Address	Phone & Email
Chair, Mercedes Clement	08-09 through 09-10	Daytona State College Library, 1200 W. International Speedway Blvd., Daytona Beach 32120	386-506-3440 Clemenm@daytonastate.edu
Barbara Stites	08-09 through 09-10	FGCU Library, 10501 FGCU Blvd., Ft. Myers, FL 33965- 6565	239-590-7602 bstites@fgcu.edu
Wendy Breedon Board member	09-10 through 10-11	Lake County Library System, 2401 Woodlea Rd., Tavares, FL 32778	352-253-6180 wbreedon@lakeline.lib.fl.us
Debra Sears Board member	09-10 through 10-11	LeRoy Collins Leon County Public Library, 200 W. Call St., Tallahassee, FL 32301	850-6062665 SearsD@leoncountyfl.gov
Dave McMurrin	08-09 through 09-10	Port St. John Public Library, 6500 Carole Ave., Port St. John 32927	321-633-1867 dmcurrin@brev.org

#### Duties and Responsibilities

- a. Fulfill the functions common to all committees as listed above.
- b. Maintain a current job description for the Executive Director
- c. Recommend a candidate for the Executive Director position to the Executive Board when the Executive Director position is vacant
- d. Annually evaluate the Executive Director's performance and report the evaluation to the Executive Board
- e. Annually review and recommend the Executive Director's compensation to the Executive Board
- f. Establish and annually review employee benefits