



**FLORIDA LIBRARY ASSOCIATION
EXECUTIVE BOARD MEETING MINUTES
Florida Atlantic University/SEFLIN Office
July 25, 2008**

BOARD MEMBERS PRESENT:

(VM = Voting Member)

Mercedes Clement, President (VM)

Wendy Breeden, Vice-President (VM)

Alan Kornblau, Treasurer (VM)

Barbara Stites, Secretary (VM)

Charlie Parker, Past President (VM)

Harold George, Director (VM)*

Pam Grigg, Director (VM)*

Corinne Jorgensen, ALA Councilor (VM) and FSU Representative

Debra Sears, SELA Representative (VM)*

Tomaro Taylor, Director (VM)*

Katrina Evans, Board Fellow

Jared Hoppenfeld, Board Intern

Diana Sachs-Silveira, Planning Committee Chair*

Faye Roberts, Executive Director

BOARD MEMBERS ABSENT:

John Gathegi, USF Representative

Judith Ring, State Librarian

Tom Sloan, Director (VM)

GUESTS PRESENT:

Lisa Manners, Legislative Committee Chair, 2008-2009

Carol Russo, Conference Committee Chair, 2008-2009

Ruth O'Donnell, Member*

*via virtual meeting software

President Mercedes Clement called the meeting to order at 10:10 AM and Secretary Barbara Stites established that there was a quorum. Charles Mayberry explained the procedures for participation in online version of the meeting and Mercedes Clement introduced the meeting guests. One item (6P. Child Internet Safety materials information) was added to the Agenda at Charlie Parker's request.

2. Consent Agenda

Mercedes Clement

Breeden moved and Kornblau seconded that the Consent Agenda be approved with the following corrections to the Minutes of the April 25, 2008 Executive Board Meeting:

- Wendy Breeden was present
- Add Jared Hoppenfeld's name to fourth bullet under Action Items for follow-up
- 5E. Add to list of speakers – TBLC/Jared Hoppenfeld
- The second 5E – change to 5F

Motion passed.

- A. Affirmation of electronic vote to approve FLA to exhibit at 2008 Florida Association of Counties conference Doc 2A-C
- B. Affirmation of electronic vote to approve to authorize Alan Kornblau to approve and sign lease agreement for FLA office Doc 2A-C
- C. Affirmation of electronic vote to approve nomination of Senator Mike Fasano as *Library Journal* politician of the year Doc 2A-C

56 D. Approval of Minutes of Board Meetings conducted April 22 and April 25, 2008 Doc 2D-1 Doc
57 2D-2

58 E. CMC Contract for conference services Doc 2E

59
60 **3. Follow-Up Items from 4-25-08 Board Meeting** Doc 3 Faye Roberts

61 A. Financial audits
62 Faye Roberts and Treasurer Alan Kornblau have contacted a CPA firm regarding a financial
63 audit; they will be bringing audit proposals to the Board in the future.

64 B. Safe.Florida.net request to State Librarian
65 Secretary Stites send request to State Librarian Ring regarding FLA’s interest in collaborating to
66 assist with Safe.Florida.net

67 C. Define membership categories and assess ALA/FLA category
68 Referred to Membership Committee who will meet by phone on 7/28/2008
69

70 **4. Treasurer’s Report**

71 A. 2008 conference expenses have been paid leaving a balance of approximately \$38,000 with which
72 to finish the year.

73 B. Kornblau recommended that we add the cost of a full audit to the 2009 budget.
74

75 **5. Unfinished Business**

76 A. Board Speakers Forum Doc 5A Faye Roberts

77 B. 2008 Conference – comparison with 2007 Doc 5B

78 C. Conference History, 1991-2008 Doc 5C

79 D. Conference 2008 – CMC financial report Doc 5D
80

81 **6. New Business**

82 A. Scholarships for Paraprofessionals Doc 6A

83 **Motion:** The Scholarship Committee (Breedon) recommends adding two new scholarships to support
84 library staff in their higher educator pursuits. **Motion:** Two new scholarships recommended by the FLA
85 Scholarship Committee be established. The scholarships to be awarded to paraprofessional staff members
86 who are attending college to further their library career. One \$500 scholarship to be awarded to a student
87 who is pursuing an associate’s degree, and one \$1,000 scholarship to be awarded to a student who is
88 pursuing a bachelor’s degree. **Motion passed.**

89 **B. Hotel contract – 2009 conference** Doc 6B

90 **Motion:** Grigg moved/Kornblau seconded that the Board approve the Doubletree Hotel group sales
91 agreement for the 2009 Annual Conference. **Motion passed.**

92 **C. Lobbyist contract** Doc 6C Lisa Manners

93 Legislative Committee recommended that the Board hire the firm of Lewis, Longman & Walker as its
94 lobbyist for 2008-09 and to approve its proposal (Breedon moved). **Motion passed.**

95 **D. Legislative platform - 2009** Doc 6D Lisa Manners

96 Legislative Committee recommended that the Board accept the legislative platform recommendations
97 (Breedon moved). **Motion passed.**

98 **E. Saving the Library Ecosystem** – Jim Rettig (ALA President) asked that the FLA Board review the
99 document and contribute suggestions, comments or concerns. Doc 6E

100 **F. Nominating committee (Parker)** Doc 6F Charlie Parker

101 The Committee recommended and Parker moved that the regional approach proposed be adopted. We fill
102 the two additional positions: we will elect one in 2009 and the second in 2010; the Committee will decide
103 which seat will be filled each year. **Motion passed.**

104 **G. FF&B Workshops** Doc 6G Faye Roberts

105 Faye Roberts provided a report from the Friends, Foundations & Boards regarding plans for a new award
106 to recognize web pages developed and managed by Friends of Library groups; the likelihood of no LSTA
107 funding for Friends workshops this year due to stricter guidelines for LSTA activities. FLA is working
108 with FOL groups to provide FF&B workshops during the year and Ruth O'Donnell is surveying
109 Presidents of Friends groups to collect data on their activities.

110 **H. Member groups without leaders** Doc 6H Faye Roberts

111 Faye will send another email to members to try to find leadership for these Member Groups: Genealogy,
112 Network & Consortia, Outreach & Programming, Public Libraries, Reader's Advisory, Reference, School
113 Libraries & Media Centers, Small & Rural libraries, Special & Institutional Libraries, Telephone, Email
114 & Chat Reference.

115 **I. Intellectual Freedom Manual and procedures** Doc 6I Faye Roberts/Pickell

116 Faye Roberts reported that the IF Committee anticipates completing review of the IF Manual by October;
117 Roberts will revise the Librarian's Report and Request for Assistance form for interim use.

118 **J. Communicating with other organizations** Doc 6J Harold George

119 Wendy Breeden moved (Parker seconded) that workshop and conference program handouts be posted to
120 the website but restricted to FLA members. **Motion failed.**

121 TBLC is going to set up a Florida library news blog.

122 **K. Use of electronic signatures** Doc 6K Faye Roberts

123 The Board agreed with the suggestion that Faye Roberts personally sign routine correspondence.

124 **L. ALA at National League of Cities, Nov.11-15, Orlando** Doc 6L Faye Roberts

125 Faye Roberts will submit Wendy Breeden's and Mercedes Clement's names to ALA as participants, as
126 well as asking for volunteers from among the FLA membership.

127 **M. Florida Public Standards –change to Manual** Doc 6M Charlie Parker

128 The Committee recommended and Charlie Parker moved that the word *biannual* be changed to *triennial*
129 in the current Committee duties statement: Evaluate on a biannual basis the entire existing public library
130 standards document to determine usability by the library community for the document's state purpose and
131 whether changes or a full replacement document are needed. This would make the next review would be
132 due in 2009. **Motion approved.**

133 **N. Quality activities for FLA** Mercedes Clement

134 Mercedes reported that the Committees are working well and communicating frequently with her. She is
135 impressed with the quality of their work and thankful for their support. She also thanked SEFLIN for not
136 only hosting the Board meeting but also for providing virtual meeting access.

137 **O. Connecting to Collections** Doc 6O Faye Roberts

138 Faye Roberts reported on the grant *Planning for a Florida Collections Assessment* and will provide the
139 FAMF with these names of possible representatives from FLA to the FCA Steering committee: Tomaro
140 Taylor and Corinne Jorgenson.

141 **P. Child Internet Safety Materials** Charlie Parker

142 Moved that FLA make TBLC's Child Internet Safety Materials (bookmark, info tipsheet, poster)
143 available to libraries throughout Florida. **Motion passed.**

144 **7. Reports**

145 Human Resource Committee: working on a schedule for annual evaluation of the Executive Director
146 Legislative Committee: Lisa Manners shared the State Librarian's report that was delivered at the
147 Legislative Committee.

148
149 **C. ALA Councilor report**

150 Faye Roberts will email Vicky Gregory's ALA Councilor Report to the Board.

151
152 **D. SELA Representative report**

Debra Sears

153 Deborah will be attending the SELA Conference and Board Meeting looking for opportunities for FLA's
154 next conference; she will submit Florida library news to the editor of the Southeastern Librarian.

155
156 **E. Unconference Committee**

Doc 7D

157
158 Faye reported that the FLA Management & Administration Member group's program on August 8 is
159 being funded by donations (Plan \$2,000; YBP \$100; Alibris \$100; registration fees)

160
161 **F. Legislative Committee**

Lisa Manners

162 Lisa reported that Library Days will be held in the same venues and held during Committee meeting days
163 before session. They will be working to increase virtual participation; have the Friends Idea Exchange
164 and the reception similar to last year.

165
166 Faye Roberts is concerned about the restrictions on 501(c)3 organization's and lobbying activities. We
167 need to be careful going forward and Faye will ask Chris Lyons to research so that we have guidance
168 about the restrictions.

169
170 Alan Kornblau moved to accept the recommendations* and report from the Legislative Committee.
171 **Motion passed.**

172
173 *The Legislation Committee forwarded two recommendations:

- 174 • Awards will be given to Rep. Dean Cannon, Rep. Ray Sansom, Senator Fasano with letters of
175 appreciation to co-sponsors of the State-Aid to Libraries rewrite.
- 176 • Expand the charge of the FAME Cooperation Committee's charge to include Statutory
177 Amendments 7 & 9.

178
179 **G. Conference Committee**

Carol Russo

180 The committee has received 8 session proposals; the deadline for proposals is August 25, 2008. Debra
181 Sears and Jared Hoppenfeld participated in demo of *Conference Caster*, a service to provide people with
182 access to videos, slides and a written transcript of the conference. NY Library Assn. and Ohio Library
183 Council were going to test it also. We would charge for it and retain 50% of the revenue.

184
185 **H. Executive Director's report**

Doc 7G

Faye Roberts

186
187 Charlie Parker reported that the **CE Committee** will be holding two workshops: WEB 2.0 @ Your
188 Library (Brevard); ABC's of Diversity (UCF/Lake County)

189
190 **Membership Committee**

Doc 7H

Faye Roberts

191
192 Faye provided a written report from the Membership Committee and the latest membership numbers.

193
194 Personal Members: 931

195 Organizational Member

196 Libraries, cooperative, multitypes; 38

197 Non-profits: 46

198 Businesses: 14
199 ALA/FLA joint students: 148
200 Lifetime: 7
201 Total Members: 1,184
202

203 **J. FAME Committee (*ad hoc*)**

Doc 7I

204 Ruth O'Donnell reviewed the Committee's recent activities and reported that FAME is in opposition to
205 all three proposed state constitutional amendments (5, 7, 9).
206

207 **K. Board Liaison reports**

208 Jared Hoppenfeld reported that the Internet Member Group now has a leader.
209 Tomaro Taylor will email her report to the Board.
210

211 **Adjourn**

212 There being no further business, the meeting adjourned at 3:25 PM.
213

214 Barbara J. Stites, Secretary
215