

Ideas

Have more than 1 bin for each book drop, exchange empty for full, discharge from bin (bins also must have a bottom that lifts)

Assembly line process

Use clear DVD cases

Make sure all cases have good pockets

Get rid of tall pockets

Make sure everything (AV) has a case in good condition

Benefits

Cuts time out by eliminating the time required to take items out of bookdrop and put them onto a cart.

Cuts time for entire process by 50%-66%

Can see disks without opening the case

Will save time required to 'hunt down' the date due card and remove it

Saves time because it is quite difficult to remove cards from these pockets

Saves time used to put the broken or damaged case back together

Get rid of date due cards

Saves massive amounts of time used in stamping cards, placing them in the item and removing them from the item.

Floating collection

Make sure audiobooks have number of parts prominently displayed

Would save time required to determine how many parts are supposed to be in an item

Eliminate the check for parts step

Would save time in process

Eliminate safers

Would save time, money, and space

Portable barcode scanners

Work much better than existing scanners

Throw old holds slips away, do not reuse

Eliminate the confusion of reuse

Drawbacks

Requires space for extra bins for bookdrop and money to buy extra bins for those libraries who don't have them already.

Need to have three staff who can be dedicated to this process and nothing else for 25 minutes

Need to replace existing cases and use different labeling. Not easy to see the actual disk inside to ensure it is the proper item

Requires time and process to ensure that torn or missing pockets are replaced

Requires time and effort to remove or cut down these tall pockets from the backs of AV items

Requires a time and a process in place to fix or replace broken cases

Solutions

Eliminates the checkpoint security system. Would require a pilot branch to test for loss.

Most Checkpoint gates are placed so that no staff could possibly check a customer's items when the alarm sounds

Would require further processing upon receipt of each new item

Would result in loss of materials

Would likely result in loss of materials

Cost

Recommend?

