

Florida Library Association Board Meeting
Minutes
August 21, 2020, 11:00am

BOARD MEMBERS PRESENT

(VM = Voting Member)

FLA Staff

Lisa O'Donnell, Executive Director
Karen Layton, Membership and Events Manager

Voting Members

Laura Spears, President (VM)
Phyllis Gorshe, Vice President, President Elect (VM)
Donna Vasquez, Treasurer (VM)
Sarah Divine, Secretary (VM)
Ava Brillat, Region 1 Director (VM)
Michael Sullivan, Region 5 Director (VM)
Keila Zayas-Ruiz, Region 6 Director (VM)
Eric Head, Past President (VM)
Heather Sostrom, ALA Councilor (VM)

Non-Voting Members

Amy Johnson, State Library of Florida
Athanasia Fitos, Planning Committee Chair
Natalie Taylor, USFR
Robert Stuart, Jr., Gray
Robinson

BOARD MEMBERS ABSENT

Kresta King, Region 2 Director (VM)
Christine Patten, Region 3 Director (VM)
Cheryl Wolfe, Region 4 Director (VM)
April Frazier, Planning Committee Past Chair
Leila Gibradze, FSU
Douglas Crane, Advocacy & Legislative Committee Chair
Lorrain Stinson, FAME
Matthew David, FLA Member
Katie Flury, GrayRobinson

1. Quorum and Agenda Review

- A. Call to Order: President Laura Spears called the meeting to order at 11:05AM.
- B. Establishment of Quorum: Secretary Sarah Divine confirmed that a quorum was present at that time.

2. President's Remarks (Laura Spears, President)

- A. Please reach out to each other for support if you are experience stress and anxiety.

3. Consent Agenda (Sarah Divine, Secretary)

- A. Motion (Kayla) to move forward with the Agenda. Ava seconded. No further discussion. Motion passed unanimously.
- B. Minutes of July 17, 2020 (Kayla Ava)
 - Motion (Donna) to accept the minutes from July 17, 2020 as presented. Michael seconded. No further discussion. Motion passed unanimously.

4. Financials (Donna Vasquez, Treasurer)

- A. Financials as of July 31, 2020 were presented.
 - Includes projections based on 2020 Virtual Conference.
- B. Balance Sheet as of July 31, 2020 is healthy.
- C. Money Market Statement as of July 31, 2020 (reserves) also healthy.
 - All documents available at https://drive.google.com/drive/u/1/folders/1gPz2iflb8SuwC_NKHGK8ykLL2639uOly
 - Motion (Phyllis) to approve the financial statements as submitted. Laura seconded. No further discussion. Motion passed unanimously.

5. FLA Office Updates

- A. Executive Director Report (Lisa O'Donnell)
 - Moving 2020 Conference from In-Person to Virtual
 - Conference Launch Site demonstration
 - Processed refunds will affect future budget reports
 - Paraprofessional Certification Program
 - Next steps are coming soon. This could be a unique program that is not happening anywhere else in the US.
 - Orientation for New Board Members Presentation

6. New Business

- A. DEIA Task Force & August Update (Laura Spears)
 - Working on incorporating explicit elements of diversity, equity, inclusion, and accessibility into Strategic Plan Goal 2 and drafting a statement focusing on gender identity and sexual orientation.
 - Task Force membership is still open, so please send Laura any potential names.
- B. Change Standing Committees in Bylaws
 - Groups Summary document reviewed, proposing new structure for Working Committees, Standing Committees, Ancillary Groups, Ad Hoc (Task Forces), and Member Groups.
 - Motion (Laura) to include new standing committees in bylaws and vote after the Board has 30 days to consider. Vote will take place at September meeting.
- C. Move Working Committees out of Bylaws
 - These are already suspended after last month's board action. No motion needed, we can simply update Policy/Procedure Manual with restructured Working Committees.
 - Athanasia proposed changing term lengths for Chair and Vice Chairs – service as Vice Chair for one year and Chair for two years. This would involve a change in the Policy/Procedure Manual and can be discussed at a later time.

7. Other Reports

- A. Division of Library & Information Services (Amy Johnson)
 - Email Amy (amy.johnson@dos.myflorida.com) if interested in attending the Association of Rural and Small Libraries Virtual Conference or Library Advocacy and Funding Virtual Conference.
 - Working to highlight celebrations for 100th Anniversary of Women's Suffrage. Please send Amy any additional celebrations for feature on the department's web page and shared with FL Secretary of State and Women's Suffrage Centennial Commission.
- B. GrayRobinson (Robert Stuart, Jr.)
 - Update on Florida legislative and CARES Act funding. Hoping that COVID-related money will be released for expanded use in budgets.
 - Lisa: What is your recommendation for the FLA Advocacy & Legislative Committee to prepare for virtual advocacy?
 - Robert: Be ready with specific asks (if we only get one or two things).

- Laura: Use 46 CARES Act applications to determine current library needs.
- C. FAME / FACRL
- None.
- D. Other

8. Announcements/Member Comments

- None.

9. Adjourn

- A. The meeting was adjourned by President Laura Spears at 12:38PM. Motion (Eric) to adjourn the meeting. Michael seconded. No further discussion. Motion passed unanimously.
- B. Next regularly scheduled Board meeting: September 18, 2020