

**Florida Library Association Board Meeting**  
**Minutes**  
**March 20 2020, 11:00am**

**BOARD MEMBERS PRESENT**

(VM = Voting Member)

FLA Staff

Lisa O'Donnell, Executive Director  
Karen Layton, Membership & Events Manager

Voting Members

Eric Head, President (VM)  
Laura Spears, Vice President, President Elect (VM)  
Sarah J. Hammill, Past President (VM)  
Donna Vasquez, Treasurer (VM)  
Sarah Divine, Secretary (VM)  
Ava Brillat, Region 1 Director (VM)  
Matt Selby, Region 2 Director (VM)  
Cheryl Wolfe, Region 4 Director (VM)  
Heather Sostrom, Region 5 Director (VM)  
Renaine Julian, Region 6 Director (VM)  
Sara Gonzalez, ALA Councilor (VM)

Non-Voting Members

April Frazier, Planning Committee Chair  
Natalie Taylor, USF  
Renee Gould, Conference Planning Committee Chair  
Matthew David

**BOARD MEMBERS ABSENT**

Christine Patten, Region 3 Director (VM)  
Robert Stuart, Jr., GrayRobinson  
Renaee Rountree, Advocacy Committee Chair  
Amy Johnson, State Library of Florida  
Lorrain Stinson, FAME  
Leila Gibradze, FSU  
Peter Cannon, USF  
Katie Flury, GrayRobinson

**1. Quorum and Agenda Review**

- A. Call to Order: President Eric Head called the meeting to order at 11:03AM.
- B. Establishment of Quorum: Secretary Sarah Divine confirmed that a quorum was present at that time.

**2. President's Remarks (Eric Head, President)**

- Watching how libraries around the state are operating under COVID-19 restrictions.

**3. Consent Agenda (Eric Head, President)**

- A. Minutes of January 21, 2020
  - Donna moved to accept the Consent Agenda including the minutes as presented and Ava seconded. No further discussion. Motion passed unanimously.

#### **4. Financials (Donna Vasquez, Treasurer)**

- A. Financials as of February 29 were presented by Donna Vasquez, Treasurer. The document also includes budget projections based on two scenarios: a) Reduction of 25% in conference income and a 10% reduction in membership income; and b) Reduction of 50% in conference income and a 10% reduction in membership income.
- B. Balance Sheet
  - Reserves are healthy for now, and liabilities are low. This is especially crucial in the current situation.
- C. Money Market Statement
  - Sarah H. moved to accept and file the financial reports as presented and Renaine seconded. No further discussion. Motion passed unanimously.

#### **5. New Business**

- A. COVID-19 & Conference: Alternate Dates/Options (Lisa O'Donnell, CAE)
  - Renee Gould, Conference Planning Chair, is present at the meeting.
  - August and October dates are being considered.
  - Review of conference attendee type history and average weekly registrations
  - Proposed new dates: October 28-30, 2020
    - 1. Sarah H. moved to accept the Florida Library Association Annual Conference dates as October 28-30, 2020 and Laura seconded. No further discussion. Motion passed unanimously.
  - Save the Date will be distributed.
  - Laura and Eric will work on a letter to public and academic library directors to explain the situation and reasons for honoring funding requests.
  - Discussion about request for FLA to release a statement in support and/or in conjunction with ALA's recommendation to close libraries to the public.
    - 1. Laura moved to release a statement describing FLA's stance on closing libraries to the public due to COVID-19 and Donna seconded. No further discussion. Motion passed unanimously.
- B. Cuts to State Aid by Legislature (Eric Head, President)
  - Thanks to everyone for calls and emails. Some disappointing news, but some positive results in there as well.
- C. Executive Director Evaluation Report (Laura Spears, Vice President/President-Elect)
  - Laura reviewed the report results and opened the floor for questions or feedback.

#### **6. Announcements/Member Comments**

- Sarah Divine: Update from FLA Awards Committee. Winners have been chosen and will be contacted by Lisa and Eric soon. Names will be announced in the Florida Libraries Journal.

#### **7. Adjourn**

- A. The meeting was adjourned by President Eric Head at 12:18PM. Sarah H. moved to adjourn the meeting, and Laura seconded. No further discussion.
- B. Next regularly scheduled Board meeting: April 17, 2020