

**Florida Library Association Board Meeting**  
**Minutes - DRAFT**  
**April 16, 2021, 11:00am – 12:30pm**

**BOARD MEMBERS PRESENT**

(VM = Voting Member)

FLA Staff

Lisa O'Donnell, CAE

Karen Layton, Communications and Events Manager

Voting Members

Laura Spears, President (VM)

Phyllis Gorshe, Vice President, President Elect (VM)

Eric Head, Past President (VM)

Donna Vazquez, Treasurer (VM)

Sarah Divine, Secretary (VM)

Ava Brillat, Region 1 Director (VM)

Cheryl Wolfe, Region 4 Director (VM)

Michael Sullivan, Region 5 Director (VM)

Keila Zayas-Ruiz, Region 6 Director (VM)

Heather Sostrom, ALA Councilor (VM)

Non-Voting Members

Amy Johnson, State Library of Florida

Natalie Taylor, USF

**BOARD MEMBERS ABSENT**

Kresta King, Region 2 Director (VM)

Christine Patten, Region 3 Director (VM)

April Frazier, Planning Committee Past Chair

Athanasia Fitos, Planning Committee Chair

Robert Stuart, Jr., GrayRobinson

Leila Gibradze, FSU

Douglas Crane, Advocacy & Legislative Committee Chair

Lorrain Stinson, FAME

Matthew David, FLA Member

Katie Flury, GrayRobinson

**1. Quorum and Agenda Review**

- A. Call to Order: President Laura Spears called the meeting to order at 11:03 AM.
- B. Establishment of Quorum: Secretary Sarah Divine confirmed that a quorum was present at that time.

**2. Consent Agenda (Laura Spears, President)**

- A. Minutes of February 19, 2021 Donna, Phyllis
  - Motion (Donna) to approve the Minutes of February 19, 2021 as presented. Phyllis seconded. No further discussion. Motion passed unanimously.

**3. Financials (Donna Vazquez, Treasurer)**

- A. Budget as of March 31 was reviewed.
- B. Balance Sheet as of March 31 was reviewed.
- C. Money Market Statement as of March 31 was reviewed.

- Motion (Laura) to approve the Financial Reports as presented. Cheryl seconded. No further discussion. Motion passed unanimously.

#### 4. ED & Staff (Lisa O'Donnell, CAE)

- A. ED Report
  - Lisa would like to attend library staff meetings. Please get in touch with her to schedule a time.
  - Draft organizational chart is included in Board meeting materials.
- B. Conference Update (Karen Layton, Sarah Divine)
  - Shared current registration, exhibitors, and sponsorship totals.
- C. Communications / Newsletter Update (Karen Layton)
  - Shared statistics from e-newsletter and DEIA Task Force emails.
- D. Membership Report (Lisa O'Donnell, CAE)
  - Membership report is included in Board meeting materials.

#### 5. Business

- A. DEIA Task Force Recommendations (Laura Spears, President)
  - Request to consider forming DEIA Committee (as opposed to Task Force) to continue their work beyond this year.
  - Request to consider appointing a non-voting position as liaison to Board and DEIA Committee co-chair.
  - Motion (Laura) to transform the DEIA Task Force into a Committee and appoint a non-voting position as a liaison to the Board. Keila seconded. Discussion about whether an ongoing committee was needed in addition to incorporating values into FLA. Cheryl recused herself. Motion passed unanimously.
- B. Bylaws Revisions – Appointments (Laura Spears, President)
  - Aligning Bylaws with new committee structure, including DEIA.
  - Motion (Laura) to approve a Bylaws Revision Task Force and give Laura Spears and Phyllis Gorshe permission to appoint members. Eric seconded. No further discussion. Motion passed unanimously.
  - Phyllis and Laura will report on status of appointments at next meeting.
- C. May Board/Annual Meeting Details (Phyllis Gorshe, Vice President)

#### 6. Other Reports

- A. Division of Library & Information Services (Amy Johnson)
  - Grant Review Meeting and Division Orientation in late May.
  - Monthly discussion about hybrid programming this week.
- B. Advocacy & Legislative (Robert Stuart, Jr., GrayRobinson)
  - Not able to attend.
- C. ALA Councilor (Heather Sostrom)
  - Heather shared her report with Board members via email and it has been added to the Board meeting materials.
- D. FAME/FACRL Representative
- E. Other

#### 7. Announcements/Member Comments

- A. Phyllis announced that FLA will be an anchor partner with the US Census Bureau. Will share info via social media and other online marketing channels.

#### 8. Adjourn

- A. President Laura Spears adjourned the meeting at 12:17PM. Motion (Phyllis) to adjourn the meeting. Ava seconded. No further discussion. Motion passed unanimously.
- B. Next regularly scheduled Board meeting: May 21, 2021